

FCTA Executive Meeting

Minutes

May 11, 2016

4:30 pm

FCTA Office

Regrets: Lane, Virteau, Polishak, Robinson, Emsley

A. Call to Order

1. Approval of Agenda Moved: Perna/Smith: Carried.

B. Executive/Committee Reports

1. President

Heath and Safety Training: Each school sent an FCTA rep. Admin and CMAW reps also invited. Topics covered: harassment and mental health. FCTA Reps asked to present the information with their admin at the next staff meeting. LM will forward handout and PowerPoint.

TTOC Call Out: LM made presentation to Superintendent at Labour Enhancement. Superintendent will take the idea to principals for input. Asst Superintendent will research how other districts call out TTOCs.

TTOC Orientation: Also discussed how to attract TTOCs to an orientation. Looking at the idea of an open house.

TTOC Guidelines: Discussed the idea of common TTOC guidelines.

2. Pro-D Kathy Koopman

Pro-D Funds, Over 50 TTOC days left. These can be used for collaboration.

Summer Pro-D: Should be discussed by staff. Also discuss format of Curriculum Implementation Day on Oct. 7th date.

February District Pro-D Day: Is being planned.

3. Treasurer-Denese Anderson

No update to report given at the AGM.

4. **Education:** No report

5. **Operations & Facilities-** No to report

6. **Policy Development-** No Report

7. **Budget Advisory-** Enrollment is increasing; district is using surplus to make up for funding shortfall. 8

8. **Health and Safety-** No report

9. **Board Meeting** –No report

C. School Reports

Silver Creek: Have a few international students from China. A tree and a bench are being installed in memory of Jorin Mills.

Coquihalla: New classrooms now being used.

Kent: Tammy Nazurchuk is the new VP.

HHES: Influx of students. Short on space.

HSS: New VP will be Carl Koslowsky.

AESS : The course selection and reporting to parents on MyEd causing issues for teachers.

TTOC: TTOC's would like input into changes to TTOC call out.

D. Unfinished Business

E. Any Other Business

1. **District Website:** Anders Lunde: The district website is difficult to use. LM will talk to Kevin Bird.

2. **TTOC Expectations:** Anders Lunde:

Discussion about TTOC Expectations so that there are reasonable expectations as well as a common understanding between TTOCs and teachers.

Topics included: TTOC arrival time, supervision, after school availability. TTOCs need: information on student behaviour, an emergency day plan, H&S information.

F. Next Executive Meeting

Date: **June 8, 2016**

Time: **4:30pm**

Location: **Fraser River Lodge**

ADJOURNMENT

Motion to adjourn: Anderson/Howshowski, Carried.